

LEADER'S DASHBOARD JOB AID

This Job Aid empowers Leaders and HR Professionals to access standardized reports derived from IPPS-A data within the Service for Analytics and Business Intelligence Reports (SABIR) Leader's Dashboard tool.

The Leader's Dashboard facilitates informed decision-making, bolsters readiness, and aligns with a unified common operating picture. This minimum viable product (MVP) is developed through an Agile software development methodology.

The Personnel Status (PERSTAT) Report provides a rollup of Member daily duty statuses.

The deployability area provides Leaders a snapshot of their non-deployable and non-available population.

The Personnel Readiness Summary provides leaders a snapshot of their organization's personnel readiness health. Users can quickly see their non-compliance percentage of several key readiness categories.

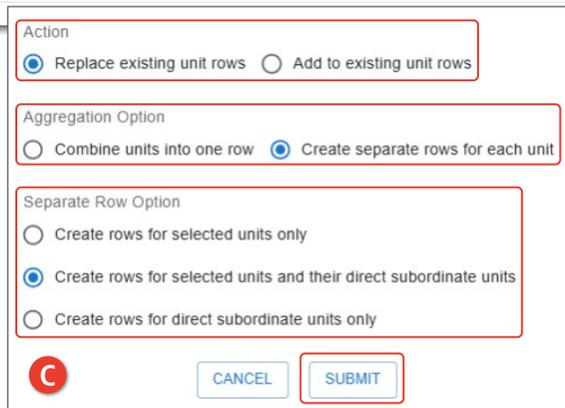
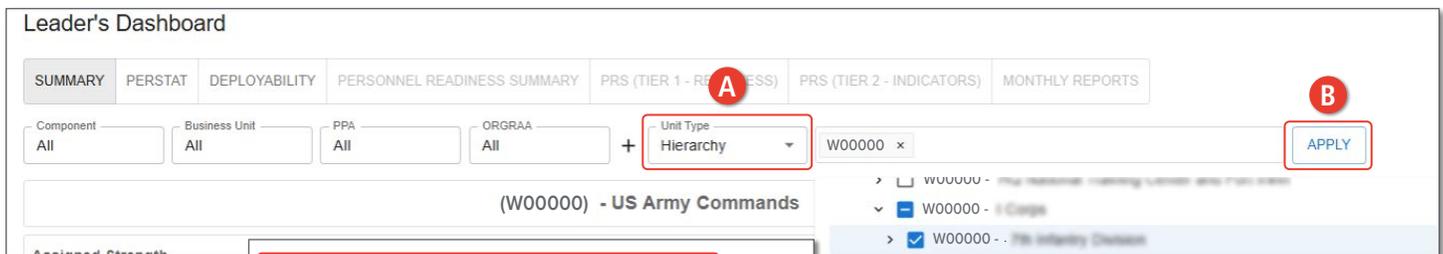
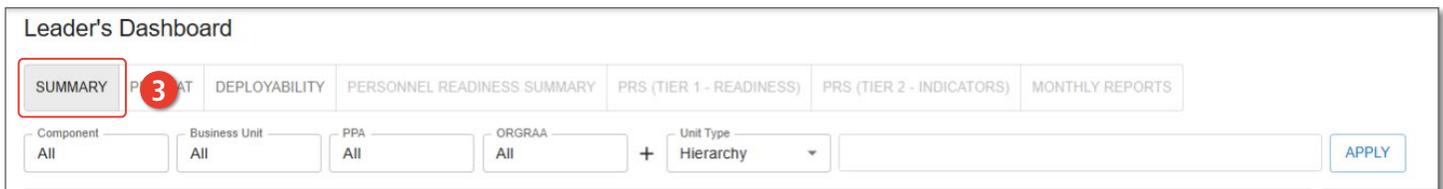
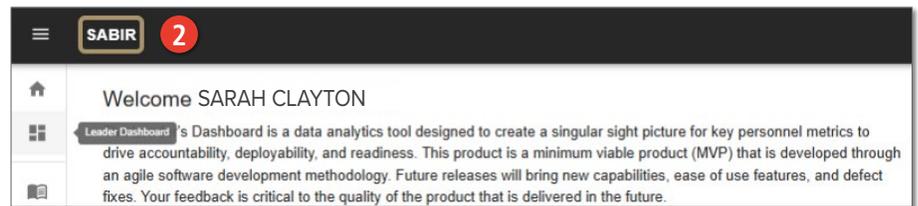
Future releases will bring new capabilities (listed below), ease of use features, and defect fixes.

- Personnel Readiness Summary Tier 1 and Tier 2
- Monthly Reports

*NAVIGATION: [Manager/HR Professional Homepage](#) >
[Leader's Dashboard Tile](#)*

Summary

1. Navigate to the **Leader's Dashboard** Tile.
2. Screen displays the homepage; Select **Leader's Dashboard** icon.
3. Screen displays Leader's Dashboard **Summary** Tab:
 - 3A. Select **Hierarchy** in the **Unit Type** dropdown; Make applicable selection.
 - 3B. Select **Apply**.
 - 3C. Window displays; Make applicable selections for **Action, Aggregation Option, and Separate Row Option**; Select **Submit**.



 **NOTE:** Users can create rows only for the selected units, include both the selected units and all subordinate units, or include only the subordinate units without a parent unit.

Summary CONTINUED

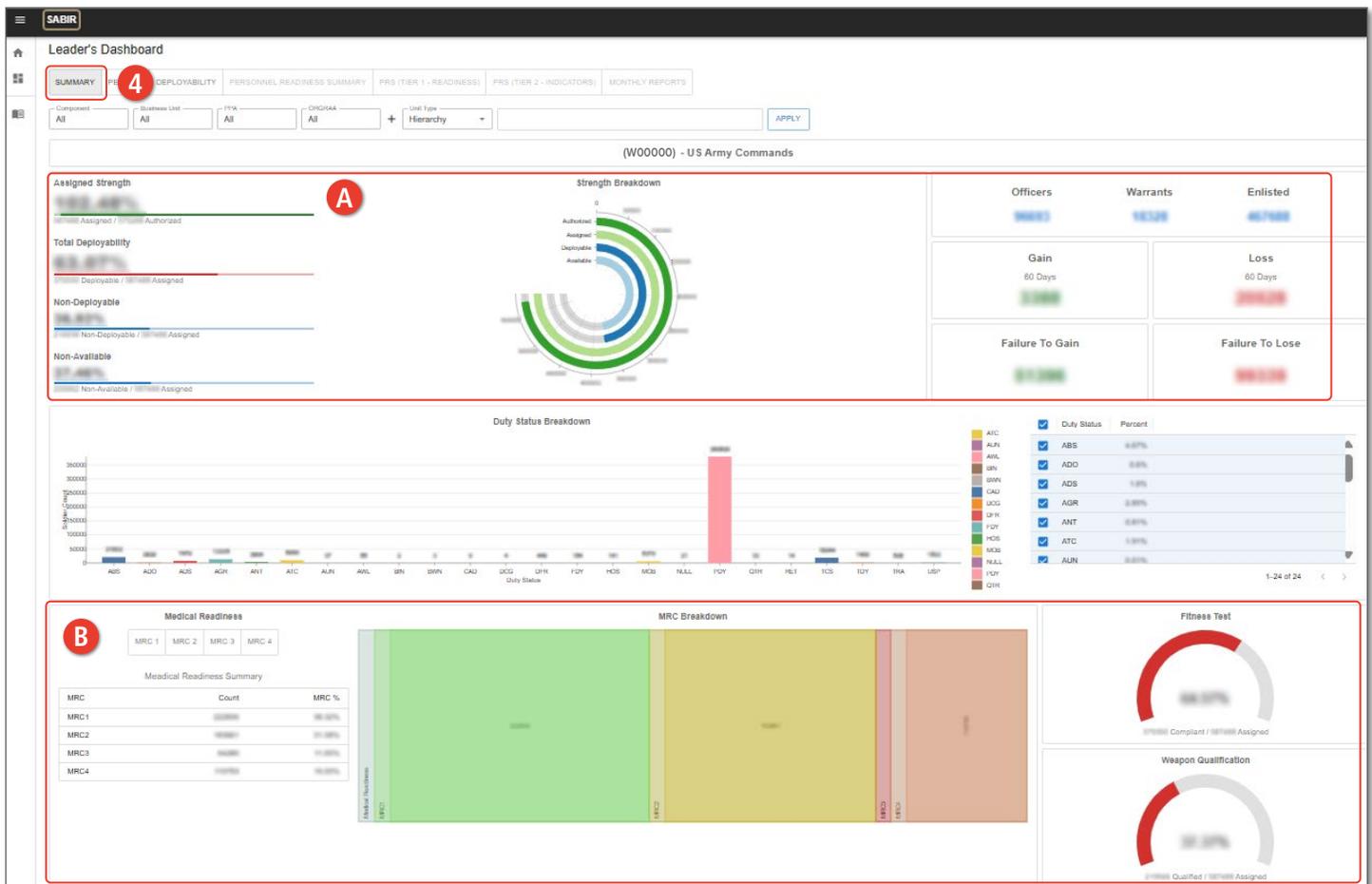
4. Provided are details under **Summary**.

4A. This section displays a summary view of personnel readiness data, including assigned strength, deployability, and 60-day gain/loss projections.

4B. This section displays a detailed breakdown of medical readiness and HR metrics.



NOTE: This section displays summary statistics for key metrics for the unit and selected sub-units.



PERSTAT

1. Select **PERSTAT** Tab. Screen displays Leader's Dashboard PERSTAT Tab.

1A. Select the arrows or the **"Column Collapsed"** button to expand or collapse columns.

1B. Select the **"Hide empty columns - Off"** button to toggle **"Hide empty columns - On"** to hide any columns when the unit has no Members in that duty status/attribute code.

1C. Select any number on the report to pull up a by-name list of corresponding Members, with several default data fields.

1D. Select the **Column Settings** button to add or remove data fields from the report.



NOTE: A breakout of duty status counts for the unit and sub-units, confined, patient, missing, and retired Members will display.



NOTE: Selecting any number on the report will pull up a by-name list of corresponding Members, with several default data fields.

Leader's Dashboard

SUMMARY **PERSTAT** 1 YABILITY PERSONNEL READINESS SUMMARY PRS (TIER 1 - READINESS) PRS (TIER 2 - INDICATORS) MONTHLY REPORTS

Component: All Business Unit: All PPA: All ORGRAA: All Unit Type: Hierarchy **APPLY**

Duty Status

Current View - Table view **Column Settings** Export Data **Column Collapsed** **Hide empty columns - On**

Action	Unit	Auth	Asg	Asg %	Present for Duty (...)	Absence	Absence Without Leave	Ready For Drill	Discharged	Unsatisfactory Participant
	Short Descr				Total					
... REMOVE	(W00000)	ARR	ARR	100%	1000	200	0	1000	0	0
... REMOVE	(W00000)	ARR	ARR	100%	1000	0	0	1000	0	0
... REMOVE	(W00000)	ARR	ARR	75%	800	0	0	800	0	0
... REMOVE	(W00000)	ARR	ARR	100%	1000	0	0	1000	0	0
... REMOVE	(W00000)	ARR	ARR	100%	1000	0	0	1000	0	0
... REMOVE	(W00000)	ARR	ARR	100%	1000	0	0	1000	0	0
... REMOVE	(W00000)	ARR	ARR	100%	1000	0	0	1000	0	0
... REMOVE	(W00000)	ARR	ARR	100%	1000	0	0	1000	0	0
... REMOVE	(W00000)	ARR	ARR	100%	1000	0	0	1000	0	0

Reference List
AR 600-8-6, Personnel Accounting and Strength Reporting, 6/27/2022
AR 638-8, Army Casualty Program, 6/7/2019
Army Directive 2020-16, Determination and Reporting of Missing, Absent-Unknown, Absent without Leave, and Duty Status-Whereabouts Unknown Soldier, 11/17/2020

(W00000) - Assigned **D**

Entity - Strength **Column Settings** Export Data Soldier Count - 45 Record Count - 45 Deptid in hierarchy (00247296) Emplid is not null

COMPONENT	UIC	DODID	EMPLID	ASGN ID	ASG	SOLDIER RANK	FULL NAME	STP	SOLDIER PMOS
ARR	W00000	0000000000	0000000000	0000000000	ASG	LTC	DOE JOHN	STP	O66E
ARR	W00000	0000000000	0000000000	0000000000	ASG	MAJ	DOE JANE	STP	O12A
ARR	W00000	0000000000	0000000000	0000000000	ASG	SFC	SMITH ROBERT	STP	E42A
ARR	W00000	0000000000	0000000000	0000000000	ASG	MAJ	JOHNSON SARAH	STP	O36A
ARR	W00000	0000000000	0000000000	0000000000	ASG	CW3	WILLIAMS MICHAEL	STP	W922A
ARR	W00000	0000000000	0000000000	0000000000	ASG	MSG	BROWN EMILY	STP	E36B
ARR	W00000	0000000000	0000000000	0000000000	ASG	CW2	GARCIA DAVID	STP	W882A
ARR	W00000	0000000000	0000000000	0000000000	ASG	MAJ	RODRIGUEZ JESSICA	STP	O31A

1

CLOSE **ADD TO TAB**

PERSTAT CONTINUED

1E. Select the desired Columns to add or remove from by-name list;

Select **Apply**.

1F. To save the by-name report as a separate tab on the current view;

Select the **Add to Tab** button.

Strength Entity Column Settings

Available Columns

Column: Search Operator: Value:

<input type="checkbox"/>	Column	Description
<input type="checkbox"/>	ARQODA	Assignment Requisition Organizational Distributio...
<input checked="" type="checkbox"/>	ASGN ACTION	Indicates type of assignment action for the assign...
<input checked="" type="checkbox"/>	ASGN ACTION D...	Description for type of assignment action for the a...
<input type="checkbox"/>	ASGN ACTION R...	Indicates the reason code for the type of assignm...
<input type="checkbox"/>	ASGN ACTION R...	Description for the assignment action reason for t...
<input type="checkbox"/>	ASGN END DATE	Assignment end date per Soldiers assignment rec...
<input type="checkbox"/>	ASGN END DATE...	ASGN END DATE DAY OFWEEK
<input type="checkbox"/>	ASGN END DATE...	ASGN END DATE MONTH
<input type="checkbox"/>	ASGN END DATE...	ASGN END DATE QUARTER
<input type="checkbox"/>	ASGN END DATE...	ASGN END DATE SHORT

2 rows selected Rows per page: 100 1-100 of 119

Selected Columns

Column: Search Operator: Value:

<input type="checkbox"/>	Column	Description
<input type="checkbox"/>	COMPONENT	Soldier component
<input type="checkbox"/>	UIC	Unit identification code
<input type="checkbox"/>	DODID	Department of Defense identification number
<input type="checkbox"/>	EMPLID	IPPS-A Soldier unique identifier
<input type="checkbox"/>	ASGN ID	Assignment ID
<input type="checkbox"/>	SOLDIER RANK	SOLDIER RANK
<input type="checkbox"/>	FULL NAME	FULL NAME
<input type="checkbox"/>	SOLDIER PMOS	Soldier Primary Military Occupational Specialty (...)
<input type="checkbox"/>	DUTY STATUS	Duty Status Code
<input type="checkbox"/>	ATTRIBUTE CODE	Indicates a Soldiers sub-duty status

2 rows selected Rows per page: 100 1-13 of 13

(W00000) - Assigned

Entity - Strength Column Settings Export Data Soldier Count - 45 Record Count - 45 Deptid in hierarchy (00247296) Emplid is not null

COMPONENT	UIC	DODID	EMPLID	ASGN ID	ASG	SOLDIER RANK	FULL NAME	STP	SOLDIER PMOS
ARR	W00000	0000000000	0000000000	0000000000	ASG	LTC	DOE JOHN	STP	O66E
ARR	W00000	0000000000	0000000000	0000000000	ASG	MAJ	DOE JANE	STP	O12A
ARR	W00000	0000000000	0000000000	0000000000	ASG	SFC	SMITH ROBERT	STP	E42A
ARR	W00000	0000000000	0000000000	0000000000	ASG	MAJ	JOHNSON SARAH	STP	O36A
ARR	W00000	0000000000	0000000000	0000000000	ASG	CW3	WILLIAMS MICHAEL	STP	W922A
ARR	W00000	0000000000	0000000000	0000000000	ASG	MSG	BROWN EMILY	STP	E36B
ARR	W00000	0000000000	0000000000	0000000000	ASG	CW2	GARCIA DAVID	STP	W882A
ARR	W00000	0000000000	0000000000	0000000000	ASG	MAJ	RODRIGUEZ JESSICA	STP	O31A

PERSTAT CONTINUED

- 1G. Select the **Current View** dropdown; Select **Comparison View**.
- 1H. The **Comparison View** shows data in a stacked bar chart, with the duty status breakdown for each unit type.
- 1I. Select the **Current View** dropdown; Select **Summary View**.



NOTE: The Comparison View shows data in a stacked bar chart, with the duty status breakdown for each unit type.



NOTE: The Summary View displays data in a graph with the duty status breakdown for each sub-unit in the selected hierarchy.

Leader's Dashboard

SUMMARY **PERSTAT** DEPLOYABILITY PERSONNEL READINESS SUMMARY PRS (TIER 1 - READINESS) PRS (TIER 2 - INDICATORS) MONTHLY REPORTS

Component: All Business Unit: All PPA: All ORGRAA: All Unit Type: Hierarchy

Duty Status: (W8CKAA) - Assigned x

Current View - Table view | Column Settings | Export Data | Column Collapsed | Hide empty columns - On

Action	Unit > Short Descr	Auth	Asg	Asg %	Present for Duty (... >)					
					Total	Absence	Absence Without Leave	Ready For Drill	Discharged	Unsatisfactory Participant
REMOVE	(W00000)	0000	0000	100%	0000	000	0	0000	0	0
REMOVE	(W00000)	0000	0000	100%	000	0	0	000	0	0
REMOVE	(W00000)	00	0	0%	0	0	0	0	0	0
REMOVE	(W00000)	00	00	100%	00	0	0	00	0	0
REMOVE	(W00000)	0000	0000	100%	000	0	0	000	0	0
REMOVE	(W00000)	000	000	100%	000	0	0	000	0	0
REMOVE	(W00000)	0000	0000	100%	0000	0	0	0000	0	0
REMOVE	(W00000)	0000	0000	100%	0000	0	0	0000	0	0

Reference List

[AR 600-9-5, Personnel Accounting and Strength Reporting, 6/27/2022](#)
[AR 638-8, Army Casualty Program, 6/7/2019](#)
[Army Directive 2020-16, Determination and Reporting of Missing, Absent-Unknown, Absent without Leave, and Duty Status-Whereabouts Unknown Soldier, 11/17/2020](#)

Leader's Dashboard

SUMMARY **PERSTAT** DEPLOYABILITY PERSONNEL READINESS SUMMARY PRS (TIER 1 - READINESS) PRS (TIER 2 - INDICATORS) MONTHLY REPORTS

Component: All Business Unit: All PPA: All ORGRAA: All Unit Type: Hierarchy

Duty Status: (W8CKAA) - Assigned x

Current View - Comparison view | Unit Selection | Duty Status Without Selection | Measure: Count | Group Mode: Stacked | Layout: Vertical | Tree Node

Reference List

[AR 600-9-5, Personnel Accounting and Strength Reporting, 6/27/2022](#)
[AR 638-8, Army Casualty Program, 6/7/2019](#)
[Army Directive 2020-16, Determination and Reporting of Missing, Absent-Unknown, Absent without Leave, and Duty Status-Whereabouts Unknown Soldier, 11/17/2020](#)

PERSTAT CONTINUED

- 1J. The **Summary View** displays data in a graph with the duty status breakdown for each sub-unit in the selected hierarchy.
- 1K. Select the dropdowns for each duty status to adjust the graph to reflect the breakdown of each duty status attribute code.

Leader's Dashboard

SUMMARY PERSTAT DEPLOYABILITY PERSONNEL READINESS SUMMARY PRL TIER 1 - RESOURCES PRL TIER 2 - INDICATORS MONTHLY REPORTS

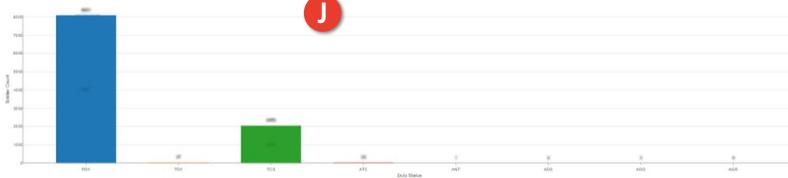
Component: All | Org: All | Job: All | Hierarchy: [Dropdown] [APPLY]

Duty Status

Control: Summary view

(W00000) - [Filter] [Assign %: 99.99%]

[Filter Buttons]



Duty Status	Count	Percent (%)
PDI	1000	99.99%
TCS	10	0.01%
ATE	0	0.00%
APT	0	0.00%
AOS	0	0.00%
AOR	0	0.00%



Duty Status	Count	Percent (%)
PDI	1000	99.99%
TCS	10	0.01%
ATE	0	0.00%
APT	0	0.00%
AOS	0	0.00%
AOR	0	0.00%

Duty Status	Count	Percent (%)
Present For Duty (PDI / TCI / TCS / ATC...)	1000	99.99%
Absence (ABS / AUN / ARL)	10	0.01%
Confirmed (CCA / CMA)	0	0.00%
Future (OTR / HOS / BSK / BN / BNR)	0	0.00%
NULL	1000	99.99%

Deployability Details CONTINUED

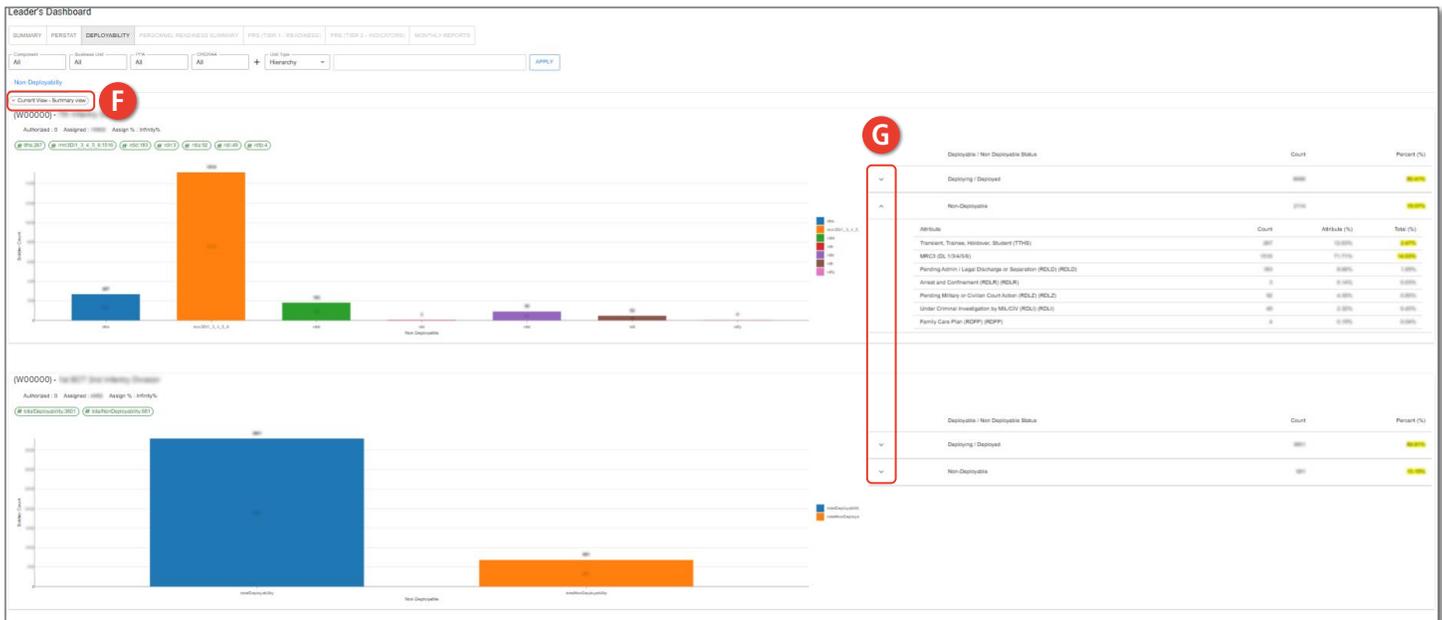
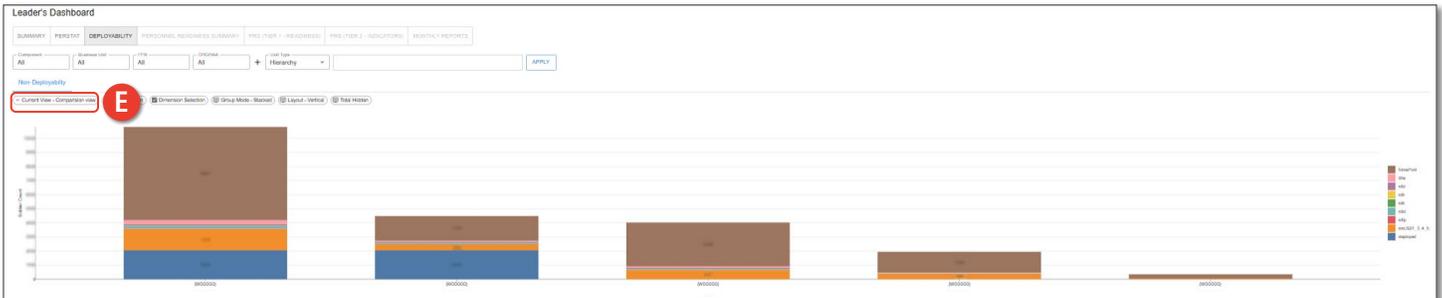
- 1E. Select the **Current View** dropdown;
Select **Comparison View**.
- 1F. Select the **Comparison View** dropdown;
Select **Summary View**.
- 1G. Select the dropdowns next to the Deployable/Available sections to breakdown the charts by each deployable/availability reason.



NOTE: The Comparison View for either Deployability or Availability tables will display data broken down by a stacked bar chart for each category and sub-unit.



NOTE: The Summary View for either Deployability or Availability tables will display a summary graph broken by category status for each sub-unit in the selected hierarchy.



Personnel Readiness Summary

1. Select the **Personnel Readiness Summary** Tab. Screen displays Leader's Dashboard **Personnel Readiness Summary** tab:
 - 1A. The **Personnel Readiness Summary** section displays personnel readiness breakdown.



NOTE: See the Leader's Dashboard FAQ page for more detail on how the logic for each are determined.



NOTE: Page functionality works the same as the other tabs.

Leader's Dashboard

SUMMARY PERSTAT DEPLOYABILITY **PERSONNEL READINESS SUMMARY** PRS (TIER 1 - READINESS) PRS (TIER 2 - INDICATORS) MONTHLY REPORTS

Component: All Business Unit: All PPA: All ORGRAA: All Unit Type: Hierarchy APPLY

Personnel Readiness Summary

Current View - Table view Column Settings Export Data Column Collapsed Hide empty columns - Off

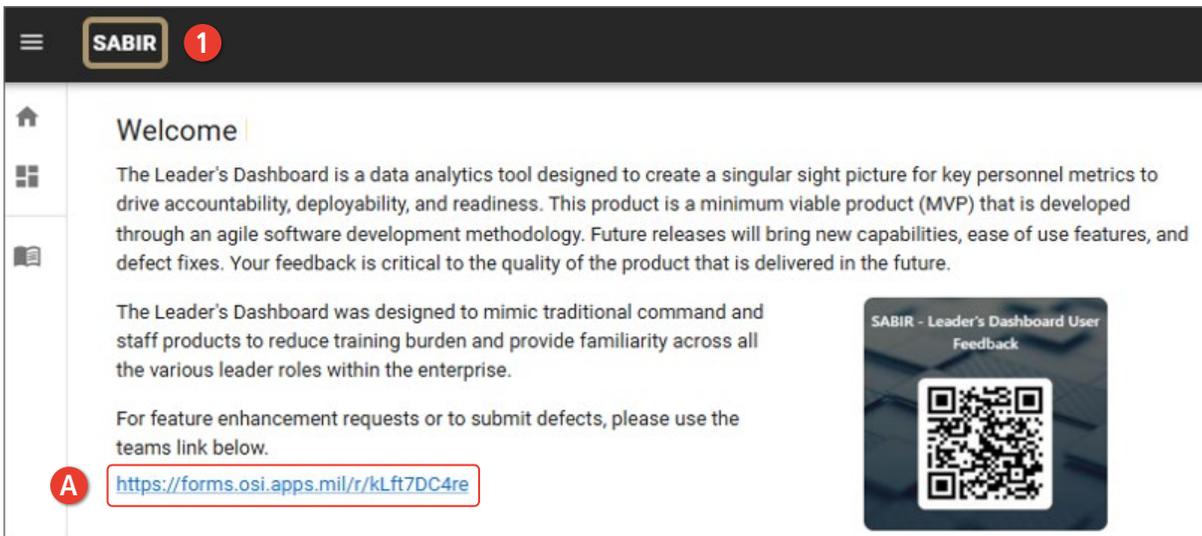
Action	Unit >	Asg	* DD93 >		MRC 3 >		CCA CMA ... >		AWOL >		Flags >		AGCM Blank / EXP	ARCAM Blank / EXP (NG/USAR)	AFRM Blank / EXP (NG/USAR)	TRA >		* Failure t... >		Exp
			DD93 %	MRC 3 (DL1 DL2 DL4) %	CCA CMA HOS > 90 %	AWOL > 30 %	Soldiers with Flags > 180 %	TRA > 120 (%)	Failure to Gain %	Failure to Lose %										
... REMOVE	(W00000)	8980	26.44%	1.32%	-%	0.00%	1.36%	387	4427	347%	-%	0.34%	1.36%	0.0						
... REMOVE	(W00000)	1118	26.42%	1.07%	-%	-%	1.54%	21	387	252	-%	0.27%	1.07%	0.0						
... REMOVE	(W00000)	0	-%	-%	-%	-%	-%	0	0	0	-%	-%	-%	-%						
... REMOVE	(W00000)	40	26.44%	-%	-%	-%	4.44%	3	37	33	-%	-%	-%	0.0						
... REMOVE	(W00000)	1473	22.00%	1.27%	-%	-%	0.47%	52	422	249	-%	0.38%	1.07%	0.0						
... REMOVE	(W00000)	134	26.44%	1.30%	-%	-%	1.30%	4	332	45	-%	1.30%	0.40%	0.0						
... REMOVE	(W00000)	2224	26.40%	1.23%	-%	0.00%	0.23%	92	2294	449	-%	0.20%	1.40%	0.0						
... REMOVE	(W00000)	2424	26.20%	1.08%	-%	-%	0.20%	75	2220	472	-%	0.44%	1.74%	0.0						
... REMOVE	(W00000)	1242	26.20%	1.76%	-%	-%	1.04%	49	448	227	-%	0.40%	1.24%	0.0						

Fields marked with * are awaiting additional data to align with the latest Personnel Readiness Summary Guide. Refer to the tooltip for current logic.

Reference List
[Personnel Readiness Summary Guide, Human Resources Command, 3/25/2025](#)
[AR 40-502, Medical Readiness, 6/27/2019](#)
[AR 600-8-2, Suspension of Favorable Personnel Actions \(FLAG\), 4/5/2021](#)

Feedback and FAQs

1. Navigate to the SABIR Leader's Dashboard homepage.
 - 1A. Select **hyperlink** to provide feedback.
 - 1B. Select the **Resources** Tab to review FAQ section.



The screenshot shows the SABIR Leader's Dashboard homepage. The top navigation bar includes a hamburger menu, the 'SABIR' logo, and a notification badge with the number '1'. The main content area features a 'Welcome' message, a detailed description of the dashboard's purpose, and a QR code for user feedback. A red circle labeled 'A' highlights a hyperlink to the feedback form.

Welcome

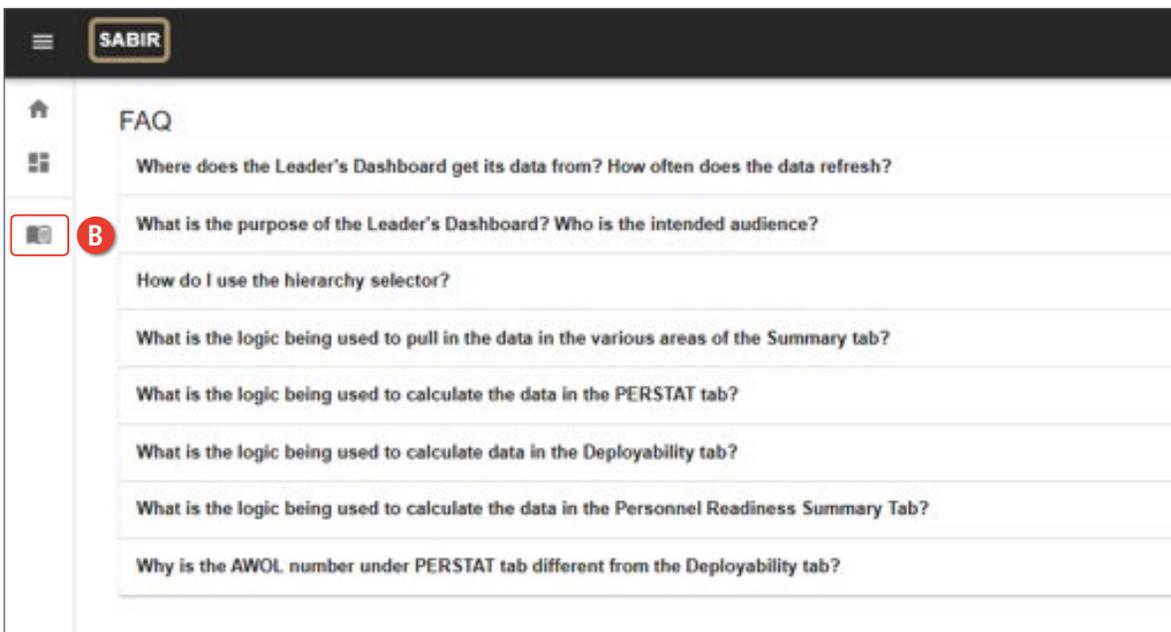
The Leader's Dashboard is a data analytics tool designed to create a singular sight picture for key personnel metrics to drive accountability, deployability, and readiness. This product is a minimum viable product (MVP) that is developed through an agile software development methodology. Future releases will bring new capabilities, ease of use features, and defect fixes. Your feedback is critical to the quality of the product that is delivered in the future.

The Leader's Dashboard was designed to mimic traditional command and staff products to reduce training burden and provide familiarity across all the various leader roles within the enterprise.

For feature enhancement requests or to submit defects, please use the teams link below.

A <https://forms.osi.apps.mil/r/kLft7DC4re>

SABIR - Leader's Dashboard User Feedback



The screenshot shows the SABIR Leader's Dashboard FAQ section. The top navigation bar includes a hamburger menu, the 'SABIR' logo, and a notification badge with the number '1'. The main content area features a list of frequently asked questions. A red circle labeled 'B' highlights the first question.

FAQ

Where does the Leader's Dashboard get its data from? How often does the data refresh?

B What is the purpose of the Leader's Dashboard? Who is the intended audience?

How do I use the hierarchy selector?

What is the logic being used to pull in the data in the various areas of the Summary tab?

What is the logic being used to calculate the data in the PERSTAT tab?

What is the logic being used to calculate data in the Deployability tab?

What is the logic being used to calculate the data in the Personnel Readiness Summary Tab?

Why is the AWOL number under PERSTAT tab different from the Deployability tab?

IPPS-A RESOURCES

-  [Website](#)
-  [Training Aids](#)
-  [R3 Resources Demo Server](#)